

# Grosvenor and St James Medical Practice: Patients Participation Group (PPG)

## Minutes of the PPG Annual General Meeting held by video link on 28 July 2020

Present: Tony Whitehorn; John Franks; Tony Pawson; Jacky Bunyan; Pauline Franks; Brian Hackwell; Paula Gamage; Dr Elizabeth Hall

Apologies: Sandy Rowntree

### 1. Approval of the Minutes of the General Meeting held on 10 May 2019

With an editorial correction to replace “Brian Hackett” by “Brian Hackwell”, the Minutes of the previous General Meeting were approved.

### 2. Chairman’s Report

The Chairman’s Report to the AGM is attached.

### 3. Adoption of the PPG Accounts

The attached Accounts were adopted unanimously.

Following the transfer last year of the PPG bank account to Barclays, it was agreed unanimously to close the previous Nat West account.

In addition, the Chairman would write to thank Mike Hardy, who had recently resigned as Treasurer, for his contribution to the work of the PPG. [Post-meeting note: Chairman wrote accordingly on 28.7.20]

### 4. Election of Officers

Tony Pawson reported that he had received only one nomination for each of the PPG Officers as set out in the Constitution. These were John Franks as Chairperson; Tony Whitehorn as Vice-Chairperson and Treasurer; and Tony Pawson as Secretary. Their election accordingly *en bloc* was carried unanimously and Brian Hackwell had agreed to continue as Newsletter Editor.

### 5. Election of other Committee Members

It was agreed unanimously that the following would be elected in addition to the Officers as members of the PPG Committee for the coming year: Jacky Bunyan, Brian Hackwell, Anne Horne, Sandra Sterling, Pauline Franks, Sandy Rowntree, Elaine Davis and Kirstin Lane.

### 6. Any Other Business

The Committee expressed their gratitude for the work of all the staff at the Practice whose efforts on behalf of patients were greatly appreciated.

It was agreed that the next meeting of the PPG Committee would take place at 13.00 on Tuesday 15 September at the GMC or by video link.

(A J D Pawson, Secretary GSI PPG)

28.7.20